



CANCELLATION / NO SHOW POLICY

The policy has been established in order to provide the highest level of Physical Therapy Service to all of our patients. It has been proven that consistent attendance provides the greatest opportunity for success. By providing us notice of cancellation, we may be able to accommodate other patients in your appointment slot.

If you are unable to keep a scheduled appointment, please give 24 hours advance notice. If you do not cancel your appointment within 24 hours notice, you will be charged fifty dollars (**\$50**) cancellation/no show fee. This fee is not covered by your health insurance. We do understand that emergencies arise and that it may not be possible to give us such notice. Exceptions will be made to the appropriate cancellation/no show reason.

LATE TO YOUR APPOINTMENT

If you are an established patient and you arrive 15 minutes late or more to your appointment, you may be asked to reschedule, unless the physical therapist's schedule can still accommodate you. Priority will be given to the patients who arrive on time and you may have to be worked in between them. This means you may have a considerable amount of wait. If this is not convenient for you, you may choose to reschedule. One or two late patients cause the entire daily schedule to fall behind and this is an inconvenience to everyone. We strive to see every patient as close to their appointment time as possible.

We kindly ask you to be courteous of your provider's valuable time and attention. The physical therapists, office staff, as well as your fellow patients will thank you.

Patient Signature

/ /

Date